

Book: Poplar Springs Policy Manual
Section 4000 Financial Policies
Title Check Signatures
Number 4750
Authority Article V Section 1 of the Church By-Laws
Article XI of the Church By-Laws
Adopted January 7, 2007

1. The Church Secretary / Bookkeeper shall prepare checks for the appropriate signatures.
2. No check shall be issued by the church without two separate signatures of authorized financial officers of the church.