

Book                    Poplar Springs Baptist Church Policy Manual

Section                1000 Organization and Structure

Title                    History and Archive Committee

Number                1448

Authority             Article IX of the Church By-Laws

Adopted              April 2, 1995

Purpose:

Keep an up-to-date history of the church.

Function:

1. Gather and preserve all historical records.
2. Maintain a storage system for all historical records.
3. Display historical memorabilia in the church history room.
4. Plan and implement special projects as needed.
5. Prepare an annual budget request to present to the Finance Committee.
6. Bring all recommendations before the church during the church conference.