

Book Poplar Springs Baptist Church Policy Manual

Section 1000 Organization and Structure

Title Graduate Committee

Number 1442

Authority Article IX of the Church By-Laws

Adopted September 11, 2016

Section 1 Purpose

To plan, organize, and facilitate all aspects of Graduate Sunday.

Section 2 Membership

The Graduate Committee shall consist of five members. The initial committee of five shall be comprised of one member who will serve one year, two who will serve two years, and 2 who will serve three years. Subsequent members will serve three year terms.

Section 3 Chair

The Graduate Committee members shall select their own Chairperson. The Chairperson shall serve a one year term and may be selected to serve consecutive terms.

Section 4 Responsibility

The Graduate Committee will contact the WMU Director and/or the Youth Director to collect the names of all graduating seniors to be invited to the graduate luncheon.

The Graduate Committee will be in charge of sending invitation to the graduating seniors as well as keeping up with the RSVP's in order to plan accordingly for the lunch. All seniors are allowed to bring up to five guests, not including themselves, but must RSVP the total attending. Any graduate may request to bring extra guests by contacting the Youth Director.

The Graduate Committee will oversee the purchasing of gifts for the seniors. They are to contact the church staff for suggestions for gifts or to find out if gifts have already been purchased.

All graduates from the congregation are to be listed in the church bulletin. The Graduate Committee will work with the church staff to ensure a comprehensive list is compiled for Graduate Sunday.

The Graduate Committee will plan, cook, serve, and clean up the Graduate Luncheon meal, which is served at the conclusion of the Sunday service. They will also decorate and recruit extra help if needed.